

# Association for Skills Development in South Africa



**ASDSA**

## Professional Designation Application Process

# What is a professional designation?



- ▶ “Professional designation” means a title or status conferred by a professional body in recognition of a person’s expertise and/or right to practice in an occupational field.
- ▶ Definition extracted from Policy and Criteria for Recognising a Professional Body and Registering a Professional Designation for the Purposes of the National Qualifications Framework Act, Act 67 of 2008

# Why would you want to achieve a professional designation?

- ▶ It gives you credibility.
- ▶ Your knowledge and experience has been evaluated against a registered standard.
- ▶ It is not just information that appears on your CV.
- ▶ The designation gives you a title which has been verified by an independent external body.



# What is evaluated when you apply for a professional designation?



- ▶ We assess the workplace competence of a candidate.
- ▶ The evaluation certifies that the individual is knowledgeable and capable of performing specific occupational tasks.
- ▶ It also certifies that the candidate is **QUALIFIED** to present themselves as a practitioner in a specific field.



# Administrative Process



There are four steps:

- ▶ A. Application
- ▶ B. Assessment
- ▶ C. Certification
- ▶ D. Maintenance through Continuous Professional Development (with the requirement of 60 points earned every 2 years)

# Professional Designations



- ▶ Currently there are two professional designations conferred on ASDSA by SAQA are:
  - ▶ Skills Development Technician:  
(SDT) SAQA ID - 493
  - ▶ Skills Development Practitioner:  
(SDP) SAQA ID – 494

# Professional Designations



- ▶ The professional designation in the process of being registered with SAQA is:
  - ▶ Skills Development Master

# What are the costs?

- ▶ **Application Fees for a Professional Designation**
- ▶ You will pay:
  - ▶ Your membership fee
  - ▶ A fee for the application process (these fees depend on the Designation you are applying for)
  - ▶ The current costs for membership and for your application are included on our website





# WHAT ARE THE COSTS?

- ▶ The Application Fee is added to the Ordinary Membership fee.

## **Year 1 incentive**

- ▶ As an incentive to Members to apply for a designation during 2015, the ASDSA will offer a rebate for all applications made during 2015 of R250.00. This amount will be deducted from the assessment fee as described above.



# What Is Continuous Professional Development (CPD)?

To maintain your Professional Designation you must :

- ▶ Pay your annual membership fees
- ▶ Subscribe to the ASDSA Code of Conduct
- ▶ Gain CPD points each year



# How to get CPD points:

CATEGORY	ACTIVITY	CPD POINTS
<b>Workshops, seminars and conferences</b>	Full time study	10 CPD points
	Two day workshop	7 CPD points
	Full day workshop	5 CPD points
	½ day workshop	3 CPD points
<b>Community Projects</b>	Pro bono work on a WSP or ATR	1 CPD point per hour
<b>Mentoring</b>	You mentor to someone	1 CPD point per hour
	Being mentored by someone	½ CPD point per hour
<b>Professional Development</b>	Membership: professional body	1 CPD point
	Participation in committee	½ CPD point per hour
<b>Personal Development</b>	Two day workshop	5 CPD points
	Full day workshop	2 CPD points
	½ day workshop	1 CPD points

# Committees established

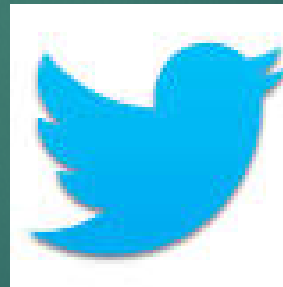
- ▶ Certification Committee
- ▶ CPD Committee
- ▶ Technical Committee





# INTERACT WITH US:

▶ [www.asdsa.org.za](http://www.asdsa.org.za)



# Association for Skills Development in South Africa (ASDSA)

SAQA Professional Body ID: 866



## Contact us:

P.O. Box 1546, Sun Valley, Western Cape, 7985

Telephone: 0861 877783

Email: [info@asdsa.org.za](mailto:info@asdsa.org.za)