



## Guideline Criteria for ASDSA Designations

Professional Designations are awarded on the basis of both demonstrated knowledge and job competence. They therefore require both academic studies and confirmed work competence.

The following broad criteria are used by the certification committee in awarding a designation

Qualifying criteria for applicants	Skills Development Technician	Skills Development Practitioner	Skills Development Master
Experience in Business Administration Consulting/HR	3 years	5 years	Under development
Submission of signed off WSPs/ATRs/ Pivotal plans	2	1	
Recommendation by Supervisor/Manager	Yes	Yes	
Achieved competence in SDF unit standards	3 unit standards: 15217, 15221, 15227	7 unit standards: 15217, 15218, 15221, 15222, 15227, 15228, 15232	
Qualifications currently accepted by ASDSA	ODETDP qualification 50331; Bus admin qualification	ODETDP qualification 50331 ND: HR Management & Practices 61592	

SDF Unit standards	
15217	Develop an organisational training and development plan
15218	Conduct an analysis to determine outcomes of learning for skills development and other purposes
15221	Provide information and advice regarding skills development and related issues
15222	Promote a learning culture in the organisation
15227	Conduct skills development administration in an organisation
15228	Advise on the establishment and implementation of a quality management system for skills development practices in an organisation
15232	Coordinate planned skills development interventions in an organisation